

Job Title: Fundraising & Events Volunteer

Organization: Zephyr Mountain Farm Sanctuary

Location: Zephyr Mountain Grove | 20575 Stage Rd, Wildomar CA 92595

About Us: We are a dedicated non-profit organization located on a sprawling 22-acre property, committed to the principles of regenerative farming. Our mission revolves around rescuing farm animals, providing them with the rehabilitation they need, and preparing them for adoption. For those that can't be adopted, we offer a sanctuary where they can live out their lives in peace and comfort, contributing to a healthier, more sustainable world.

Role Description: We are on the lookout for a passionate and dynamic volunteer to support our efforts in fundraising, coordinating events, and managing social media. This role is perfect for individuals eager to develop their skills in the nonprofit sector, specifically in the areas of fundraising, event organization, and digital marketing.

Responsibilities:

- **Fundraising**
 - Assist with the planning and execution of fundraising campaigns
 - Help identify potential donors and sponsors
 - Assist with grant writing and research for potential funding opportunities
 - Help organize and manage fundraising events
- **Event Planning**
 - Assist with the planning and organization of events, both virtual and in-person
 - Help with logistics, including rentals, catering, entertainment, etc.
 - Assist with promotion and marketing of events
 - Help manage event registrations and communications with attendees
- **Social Media Management**
 - Assist with the management of our organization's social media accounts (Facebook, Instagram, Twitter, etc.)
 - Help create and schedule engaging content, including updates on our activities, upcoming events, and fundraising campaigns
 - Assist with monitoring and responding to comments and messages
 - Help with the promotion of events and fundraising campaigns on social media

Qualifications:

- Strong communication and organizational skills
- Previous experience in fundraising, event planning, or social media management is a plus, but not required
- A passion for our organization's mission and a desire to make a difference
- Ability to work independently and as part of a team
- Proficiency in using social media platforms (Facebook, Instagram, X, etc.)

Time Commitment: This is a flexible volunteer position with an estimated time commitment of 5-10 hours per week. Some work can be done remotely, but there may be a need to attend events or meetings in person.

Benefits:

- Gain valuable experience in fundraising, event planning, and social media management
- Opportunity to make a meaningful impact and contribute to a cause you care about
- Letter of recommendation upon successful completion of the volunteer term

How to Apply: Interested applicants should send a resume and a brief cover letter explaining why they are interested in the position and what they hope to contribute to nicole@zephyrmountaingrove.com. Applications will be accepted on a rolling basis until the position is filled.